



## JOB POSTING

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**POSITION TITLE:** Executive Director

**Reviewed:** October, 2017

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The Vancouver Island Mental Health Society (VIMHS) is actively recruiting a dynamic and dedicated Executive Director to support the expansion of the Society's partnership and programming in the context of its mission. VIMHS is a registered charitable non-profit Society, celebrating its 40th year in providing psychosocial rehabilitation for adults with mental health and addiction concerns, and/or cognitive challenges. VIMHS currently owns and operates five facilities in Nanaimo and leases one facility in Campbell River, B.C.

Required qualifications include a related Master's Degree or equivalent education and experience. Knowledge and competency in community mental health and addictions programming. Management experience in non-profit rehabilitation operations with experience at the senior level. Experience in community collaboration, fundraising, strategic planning and working in a unionized environment.

Reporting to the Board of Directors, the Executive Director directs and coordinates the achievements of the organization's philosophy, mission, strategy, and annual goals and objectives. The Manager of Rehabilitation, the Manager of Independent Supported Housing, Manager of Finance, Manager of the Sobering House, Fundraiser and HR advisor report to the Executive Director.

Position includes competitive salary and benefits; health, dental, vacation, Municipal Pension Plan and educational opportunities. A TB test, physically able to perform duties and a valid BC Driver's License are pre-employment requirements. VIMHS is an equal opportunity employer.

For additional information about the Executive Director's duties and the Vancouver Island Mental Health Society, please visit our website [www.vihms.org](http://www.vihms.org). Resumes will be accepted by email at [recruitment@vimhs.org](mailto:recruitment@vimhs.org) until November 30, 2017.